



SURF WBL

Welcome

Project Director: Mark Stiles

Project Manager: Vicki Watkin

Project Co-ordinator: Fleur Corfield

Project Partners

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- Main Project Partners:
 - Staffordshire University
 - Stoke-on-Trent College
 - Shrewsbury College of Arts and Technology
 - Burton College
- Supporting Partner:
 - Foundation Degree Forward

Communication

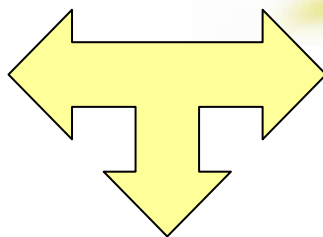
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- Use of WIKI
- Use of email
- Regular meetings
- On site visits
- The Project Website

Identifying Areas

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FDF Conference



Interviewing Tutors

APEL
Assessment
Negotiating Learning
Mentoring
Coaching
Communication
Induction.....

Organisational Issues and Foundation Degrees

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- Problems getting tutor buy-in
- Re-evaluate employers involvement in the project
- Issues
 - No access to Jorum
 - Fitting the FD into organisational output
 - Time & Resources (WBL activities on top of existing activities)

Getting Buy In

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- Reluctance to create materials – Why?
 - FD are in their infancy within SURF
 - Time
 - Remission
 - Quality
 - Materials not perceived as good enough
 - Resources
 - Hardware
 - Software
 - Support

Materials

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- Started with basic materials:
 - Modify existing
 - Create new
- Transform to online resources:
 - Reload
 - eXe
 - Traditional HTML Editing tools

The Resources

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1. INTRODUCTION

The Work Based Project is equivalent to two modules and carries 30 credit points. The project is normally studied over two teaching blocks with a time allocation equivalent to one module in the first teaching block and one module in the second. The 30 credit points are awarded for satisfactory completion of the entire project module. You cannot however claim 15 credits after the first teaching block.

1.1 Project Indicative Content

The module gives the students the opportunity to develop their technological skills, knowledge and concepts, at a level appropriate to their Foundation Degree programme of study, in the context of a real technological scenario. The project will be 'industry-based' and delivered from the student's place of employment. Projects should:

- Have technological content
- Utilise material from more than one module of study
- Involve elements of work which are not part of the student's normal employment duties
- Involve project management, evaluation and communication

Subject to these requirements, projects will vary greatly, but will typically include at least one of the following criteria:

- Design, construction and testing of prototype equipment
- Implementation of a technological system, involving hardware and/or software
- New and/or modified usage of an existing piece of equipment, or system
- Review and evaluation of a specified technological practice or system
- Commissioning a piece of equipment and writing the manual and/or instructing others

1.2 Project Learning Outcomes

- 1) Develop technical skills to a greater level
- 2) Explain orally, and in writing, the strategic framework of a project and the impact of particular characteristics

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- 3) Draft a Project Proposal and management plan
- 4) Carry out risk assessment, develop safe working practice and understand quality control and assurance procedures

1.3 Depth and Breadth of Study

- Application of technological methods
- Incorporating technological theory, or theory and practice
- Required volume of work reflected by number of credits awarded

1.4 Typical Length of Project Report

6,000 words.

2. PROJECT GUIDELINES

2.1 General

The award regulations demand that a satisfactory level of performance in the project must be achieved in order to gain the award. An unsatisfactory performance in the project cannot be compensated by performance in other modules. This is a requirement of both Staffordshire University and the professional institutions.

The success of your project will depend to a large extent on your ability to take the initiative and work independently with minimal supervision. It is all too easy to be naive about the months ahead and the time required and postpone your project in favour of 'more pressing tasks' such as assignments. The amount of work required for your project is such that you cannot complete it satisfactorily unless it is begun immediately and worked on steadily throughout the allotted period.


2.2 Choosing Your Project

The Work Based Project will be specified by the student in co-operation with the employer. The student's Award Tutor will verify that the project is appropriate to the student's award and award level. If your project is approved you will be allocated a supervisor from your place of work and a supervisor from the college.

The Final e-Resource

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Allocating a Mentor



Introduction

Picking the right person to be a mentor is an important job. The line manager of the student, in consultation with the Human Resources Manager and the course tutor, should decide on an appropriately trained person for mentoring purposes. Where the student is already in the workplace students will be encouraged to discuss the selection of a work-based mentor with their Line Manager before the Line Manager meets with the course tutor.

Ideally, the mentor should have knowledge of the work involved and should not have line management responsibility for the member of staff in question.

Factors in selecting a Mentor

- Superior teacher
- Strong motivator
- Responsive to the Mentee's needs and objectives

Questions which could be asked:

- How does the organisation judge the mentor?
- Is the mentor getting support from higher sources?
- How powerful and active is the mentor?
- Is the mentor secure in providing support in his or her position?

See Appendix 1 for a checklist for choosing a mentor.

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- Work Based Mentor Handbook
- For Tutors
 - ▶ Allocating a Mentor
 - Training a Mentor
- For Mentors
- Roles
- Appendix 1
- Appendix 2
- Appendix 3

Summary

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By: Vicki Watkin

And Finally..

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Questions?