

Text of email to HE and FE

Dear colleague

You recently completed and returned a survey which asked you about the electronic resources provided by your library/learning resource centre, and whether or not you had a separate library portal. Thank you for that information which is currently being processed and which will be presented in a report to the Joint Information and Systems Committee (JISC).

As part of the LibPortal Project, JISC have also requested that we conduct a survey of users of library electronic resources to ascertain their views on what is available to them. In some cases this may be a sophisticated access system; in others it may be a web site with links. JISC are intending to determine the development of the provision of electronic resources in FE and HE libraries through this project.

I am therefore writing to ask you if you would be willing to promote the survey to users via your email lists of staff and students. The survey takes about five minutes to complete and can be completed and returned on the web page (URL below).

The results of the survey will be included (anonymously) in the report JISC will publish early next year. For further information about the project please visit <http://www.lboro.ac.uk/departments/lis/lisu/portals.html>

The suggested text for the email to users (see below) can, of course, be copied or amended. If you have any queries about this survey please email lisu@lboro.ac.uk or contact Yvonne Hamblin on 01509 222177.

Thank you very much if you feel you are able to help us with this project.

Dear library user

We have been asked by the Library and Information Statistics Unit (LISU) to promote a survey. This will take about five minutes to complete and asks your opinion on the current provision of electronic resources from your library/learning resource centre. This information can be given anonymously.

To complete and return the questionnaire, please visit the LISU web page at: <http://www.lboro.ac.uk/departments/dis/lisu/Portals-FE-users.html>

The closing date for submitting the survey is Wednesday 10th December 2003.

Thank you for your co-operation.

Yvonne Hamblin
Research Associate
LISU
Loughborough University
Loughborough
Leics
LE11 3TU
Tel: 01509 222177
E-mail: y.c.hamblin@lboro.ac.uk
<http://www.lboro.ac.uk/departments/dis/lisu/lisuhp.html>