

WORKSHOP ACTIVITY: AGENDA SETTING

HELPING INSTITUTIONS RESPOND TO EMERGENT TECHNOLOGIES

OVERVIEW

This exercise is intended to help collate the results from separate workshop activities and prioritise them to inform an agenda for improvement in how the institution responds to emergent technologies.

FACILITATORS NOTES

This exercise is intended to include all categories of staff and students that have participated in previous workshop activities. However, you may wish to appoint representatives from these groups rather than invite every individual participant to this session.

You should approach participants with details of the task well before the date of the workshop to allow them adequate time to prepare and if necessary, consult further with other members of the group that they are representing.

This exercise is again based on use the 5Rs model. For each of the five sub-systems of this model (rules, roles, rewards, relationships & routines), participants should agree on the top three priorities for:

- What should we address *tomorrow*?
- What should we address over the *next 6 months*?
- What should we address over the *next 2-3 years*?

To facilitate this, you may wish to use a version of the traffic-lighting technique as described elsewhere in these guidance documents.

Briefly, facilitators should first ask participants to identify a list of priorities. These do not have to be tied to a timescale at this point. Facilitators should write each priority on a separate sheet of paper and affix them to a wall.

Participants should be given coloured stickers, with separate colours to represent each timescale. Participants should apply three of each coloured stickers to their chosen priorities to map them to an appropriate timescale. This task typically stimulates further discussion that can identify any remaining issues and tensions.

The facilitator should then arrange the priorities by timescale and attempt to interpret them with further input from participants. These agreed priorities can then be written up into a working document to guide future institutional responses to emergent technologies.

FURTHER INFORMATION

Further details about the JISC IRET programme and its projects are available on from:

<http://bit.ly/jisciret>