



WORKPACKAGES	M o n t h	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28
		A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J
1:																													
Identify a service provider for sms and mms messaging																													
Liaise with student administration to identify issues of linkup with SITS																													
Liaise with developers of student portfolio to identify issues of linkup with PebblePad																													
Plan and specify development																													
Develop core system																													
Develop core system																													
Finalize web-services and work with PebblePad to develop their interface																													
Develop MMS capability																													
2:																													
Staff training for implementation of administrative information and L and T variety through ePortfolio																													
Liaise with academic staff to draft functionality																													
Main pilot																													
Develop plug-in architecture for sub-projects as described here																													
Steering committee meetings																													
Specify applications: Multi-way conferencing, quiz, voting, attendance tracking.																													

Project Acronym – Project Plan Workpackages – Version – Date

Workpackage and activity	Earliest start date	Latest completion date	Outputs (clearly indicate deliverables & reports in bold)	Milestone	Responsibility
Specify applications: Multi-way conferencing, quiz, voting, attendance tracking.					
Develop applications					
Staff training and planning for learning and teaching pilot stage					
Report to Steering Committee					
Write terms and conditions for general use of system					
Finalize applications ready for deployment and training					J
Liaise with all Wolverhampton staff for hand-over and to implement a maintenance plan.					
Evaluation, modification staff training					
3:					
Regular maintenance on data produced by the system. This includes backup and restore where required.					
Fix any bugs that come to light during the use of the system. Only bugs in the MeLAS system can be fixed. Problems within the student administration and portfolio fall outside of this project.					
Partner steering meetings					
Pilot across six Schools, learning and teaching, through level 1 module and ePortfolio					
Report to Steering Committee					
Support for continued use Evaluate strategies and extent of use Develop embedding strategies					

Project Acronym – Project Plan Workpackages – Version – Date

Workpackage and activity	Earliest start date	Latest completion date	Outputs (clearly indicate deliverables & reports in bold)	Milestone	Responsibility
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Work package and activity	Earliest start date	Latest completion date	Outputs (clearly indicate deliverables & reports in bold)	Milestone	Responsibility
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YEAR 1					
<p>WORKPACKAGE 1:</p> <p>Objective: <i>This will comprise a stand-alone system designed to be run on an internet server. The standalone system will have an interface to sms and mms providers (configurable by the administrator), a core business logic section and a web-based user-interface for management of the system including user-registration, authentication, management, scheduling, authoring and returns.</i></p> <p><i>All features will also be available via web-services to allow integration (including registration and authentication) to an existing system such as a student administration system, a portfolio tool and/or a virtual learning environment. The intention is to create a system that can be linked with any web-service capable application.</i></p> <p><i>For this project, the intention is to link the system with the current student administration system and e-Portfolio system in use by the University of Wolverhampton.</i></p> <p><i>This work package is divided into two phases. In the first phase sms type functionality will be completed. In the second phase, mms functionality will be added.</i></p>	1 st April 06	1st Jan 07	<p>Simple MeLAS system</p> <p>Groupcast MeLAS system + integration</p>	<p>1</p> <p>2</p>	<p>KP & TE</p> <p>KP & TE</p>

Project Acronym – Project Plan Workpackages – Version – Date

Workpackage and activity	Earliest start date	Latest completion date	Outputs (clearly indicate deliverables & reports in bold)	Milestone	Responsibility
1. Identify a service provider for sms and mms messaging	1 st April	2 nd May	A service provider selection		KP
2. Liaise with student administration to identify issues of linkup with SITS	1 st April	2 nd May			KP, TE and Wolvs Staff
3. Liaise with developers of student portfolio to identify issues of linkup with PebblePad	1 st April	5 th June	WSDL file/s describing interface		TE and CD
4. Plan and specify development	2 nd May	5 th June	Trac system and Roadmap		TE and KP
5. Develop core system	5 th June	28 th July	The simple system supplying connectivity and logging	1	TE and KP
6. Develop core system	11 th Sept	2 nd Oct			KP, TE and Wolvs Staff
7. Finalize web-services and work with PebblePad to develop their interface (SDK for C# required here)	11 th Sept	2 nd Oct			TE and CD
8. Develop MMS capability	2 nd Oct	31 st Oct			TE and KP

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Workpackage and activity	Earliest start date	Latest completion date	Outputs (clearly indicate deliverables & reports in bold)	Milestone	Responsibility
<p>WORKPACKAGE 2:</p> <p>Objective: <i>The faculties working with us on the project have requested specific applications of the group-cast system for particular departmental or pedagogic purposes. Each of these has discrete, high-level functionality but makes use of the core-functionality of the group-cast system at a lower level.</i></p> <p><i>These will be written as plug-ins on the side of the core system. In some cases, they will “inhabit” the server totally. In other cases, they will be linked to other external services that give the functionality that we wish to explore already.</i></p> <p><i>As part of the work done in the first part of the project outlines of these sub-projects will be developed further in the light of implementing the core system.</i></p>	1 st March 07	30 th June 07	<p>Pedagogic applications for system</p> <p>Licence and strategy for deployment</p> <p>Maintenance plan for the rest of the project</p>	3	<p>KP and TE</p> <p>KP</p> <p>KP, AH/RR and JT</p>
9. Liaise with academic staff to draft functionality	1 st March 07	30 th March	Outlines for four applications		KP, JT and Wolves staff
10. Main pilot	1 st Feb 07	30 th May 07			Wolves staff
11. Develop plug-in architecture for sub-projects as described here	2nd April	16 th April	Infrastructure		KP
12. Steering committee meetings	1 st April 07	30 th June 07			Steering committee
13. Specify applications: Multi-way conferencing, quiz, voting, attendance tracking.	16 th April	23 rd April	Road map on trac		KP, JT and CD
14. Develop applications	23 rd April	18 th June	Beta of full MeLAS system with applications		KP
15. Staff training and planning for learning and teaching pilot stage	1 st May 07	31 st May 07			

Project Acronym – Project Plan Workpackages – Version – Date

Workpackage and activity	Earliest start date	Latest completion date	Outputs (clearly indicate deliverables & reports in bold)	Milestone	Responsibility
16. Report to Steering Committee	1 st May 07	31 st May 07			RR plus module leaders
17. Write terms and conditions for general use of system	4 th June 07	29 th June	Terms and conditions		KP liaise with JT and AH
18. Finalize applications ready for deployment and training	23 th June 07	29 th June	Full application	3	KP
19. Liaise with all Wolverhampton staff for hand-over and to implement a maintenance plan.	4 th June	20 th June 07	Maintenance plan		KP, AH/RR and JT
20. Evaluation, modification staff training	1 st June 07	31 st August 07			
YEAR 2					
WORKPACKAGE 3: <u>Objective:</u> There are two main purposes to workpackage three. The first is to maintain the system doing regular checks for database and log integrity. The second is to fix any bugs which may arise during this evaluation phase of the project	2 nd July 07	31 st July 08	n/a		
21. Regular maintenance on data produced by the system. This includes backup and restore where required.	"	"			KP and ARU Technical Staff TBC
22. Fix any bugs that come to light during the use of the system. Only bugs in the MeLAS system can be fixed. Problems within the student administration and portfolio fall outside of this project.	"	"			KP and ARU Technical Staff TBC
23. Partner steering meetings	"	"			

Project Acronym – Project Plan Workpackages – Version – Date

Workpackage and activity	Earliest start date	Latest completion date	Outputs (clearly indicate deliverables & reports in bold)	Milestone	Responsibility
24. Report to Steering Committee	1 st October 07	31 st October 07			RR plus module leaders
Support for continued use Evaluate strategies and extent of use 25. Develop embedding strategies	1 st Jan 08	29 th Feb 08			
26. Report to Steering Committee	1 st Feb 08	29 th Feb 08			RR plus module leaders
Evaluate the project 27.	1 st March 08	30 th April 08			

Members of Project Team: KP = Kris Popat, TE = Tim Ellis, CD = Colin Delizel, JT = John Traxler, AH = Alison Halstead RR = Richard Ralph