

Project Management for the Education Sector

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Aims of today's event

- Introduce the JISC infoNet service
- Provide an overview of the structure and content of the Project Management infoKit
- Consider some of the fundamental issues associated with managing projects

Uses and Benefits

The infoKits can be used to:

- Provide a resource bank of materials, comment and identified good practice
- Supplement existing methodology and project documentation
- Offer access to cost effective training and development resources

Why Do Projects Fail?

What the user wanted:



What the budget allowed for:



What the timescale allowed for:



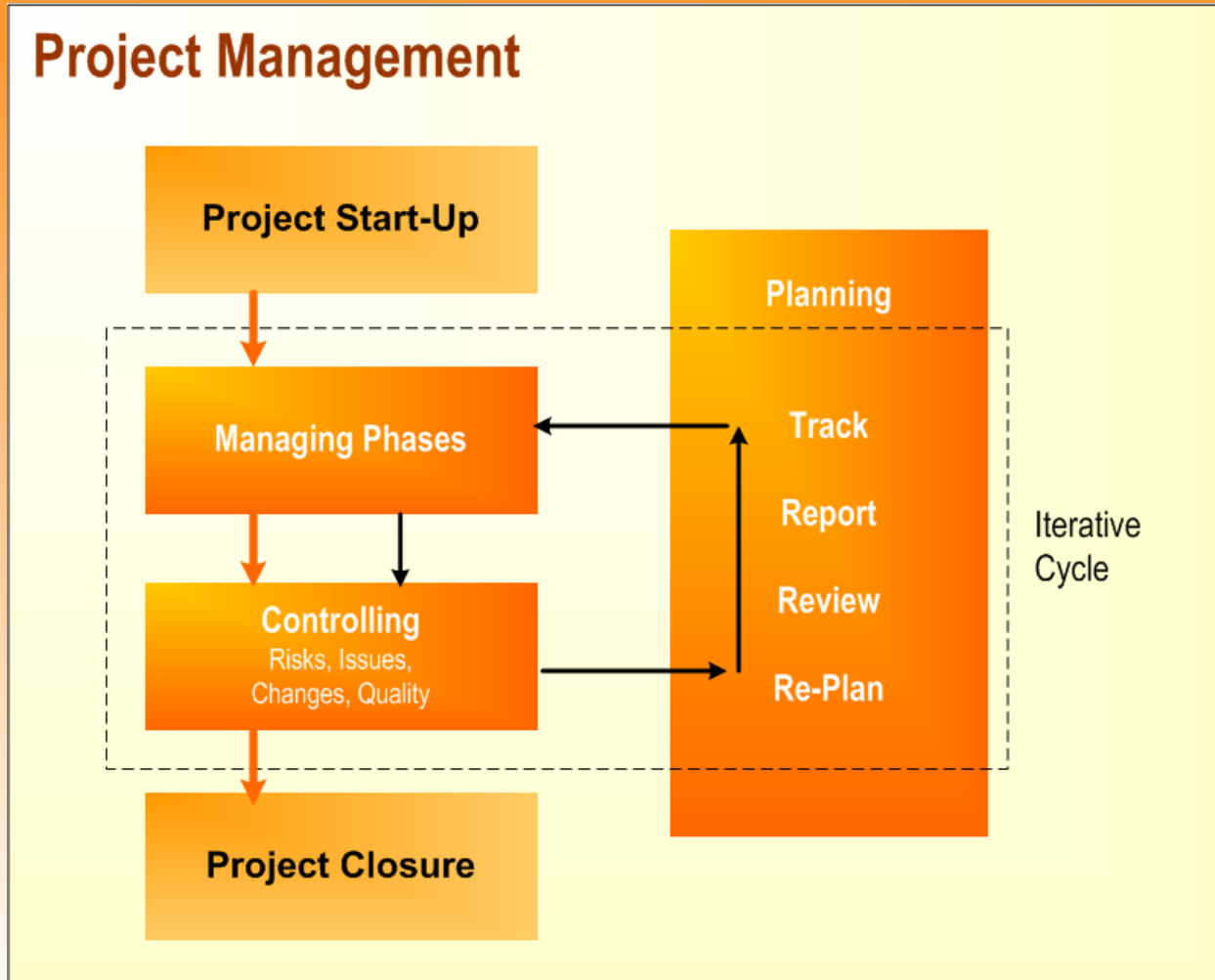
What the technician designed:



What the user finally got:



The JISC infoNet Framework



Start up/Initiation Key Elements

- Alignment with organisation strategy
- Visibility of Project Sponsor
- Defining the project
- Stakeholder considerations
- Building the project team
- Setting up the infrastructure
- Costing the project

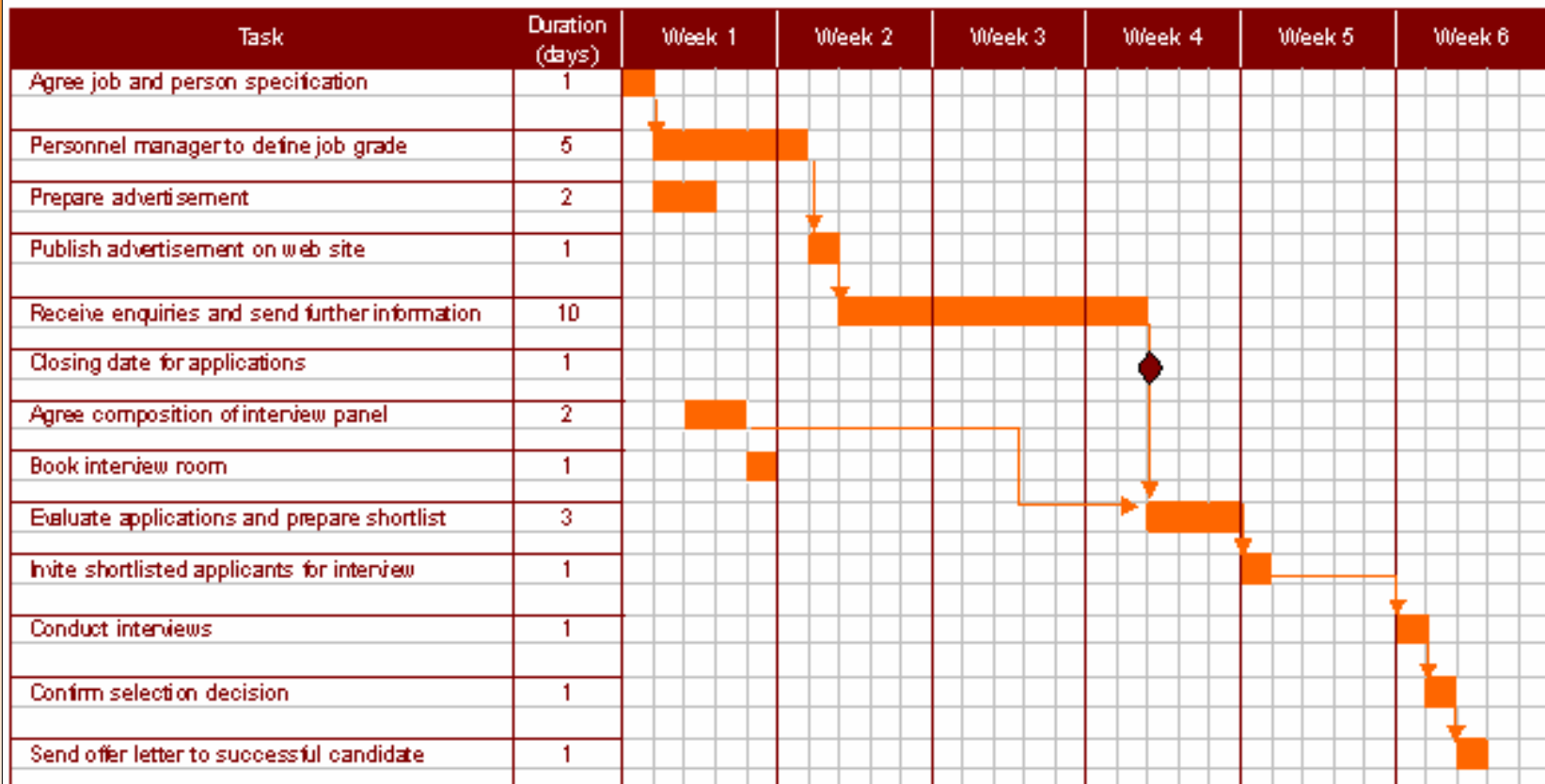
**Smile - nothing's
gone wrong yet...!**

Project Planning

- The Sliding Planning Window
- Establishing the baseline
- Tools and techniques
- Analytical methods
- Estimating and scheduling
- Contingency Planning
- Staff Development

Example Gantt Chart

Example Gantt Chart showing key dependencies in a recruitment process



Managing A Project

- Monitoring and review
- Reporting
- Meetings management
- Managing by exception
- Re-planning

Controlling a Project

- Risk management
 - Issue management
 - Change control
 - Quality control
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- Project Controls Database

Risk Ignored...

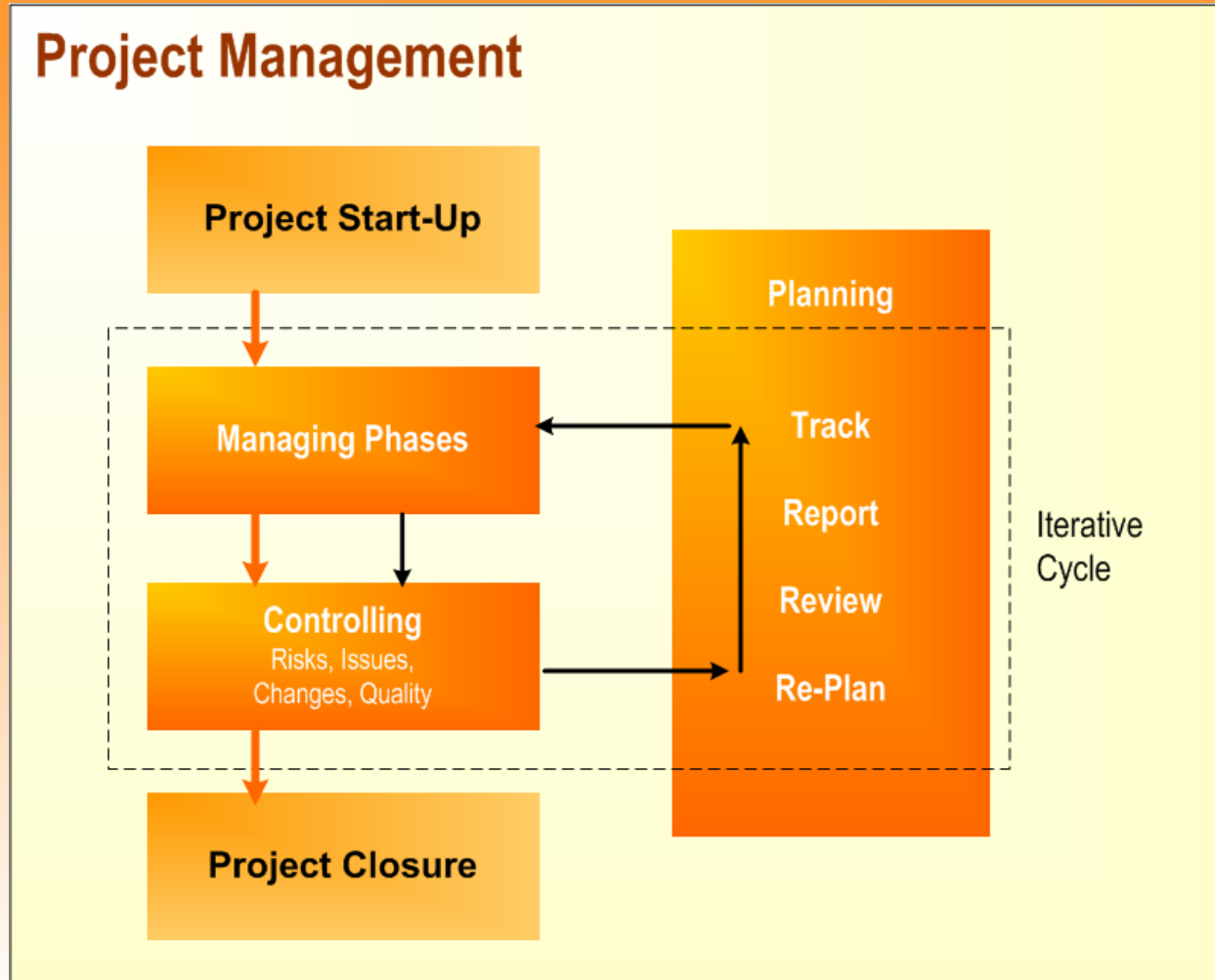


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Oh... has it
finished then?

The JISC infoNet Framework



Any questions?

Clive Alderson