

Project Acronym: Coeducate
 Version: 1
 Contact: Stephen Powell
 Date: 6th Jan, 2009

Workpackage and activity	Earliest start date	Latest completion date	Outputs (clearly indicate deliverables & reports in bold)	Milestone	Responsibility
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JISC WORK PACKAGE

WORKPACKAGES	Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
		S	O	N	D	J	F	M	A	M	J	J	A	S	O	N	D	J	F	M	A	M	J	J	A
1: Review of current processes and practice																									
2: Understanding the initial issue or challenge and identifying the changes desired by the end of the project																									
3: Planning and implementing innovations in curriculum design processes in order to realise the desired changes																									
4: Piloting and evaluation of the new processes																									
5: Embedding the innovations and planning for sustainability																									
6: Dissemination and collaboration																									
7: Project management																									

Project start date: September 2008

Project completion date: May 2012

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Document title: JISC work package template

Last updated: April 2007

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Duration: 41 months

				Milestone	Responsibility
YEAR 1 & 2					
WORKPACKAGE 1: Review of current processes and practice					
<i><u>Objective:</u></i>					
1. Identify systems methodologies to be used in WP	Oct 2008	Nov 2008	Methodology refinement		OL
2. Pilot Strategic Options Development and Analysis (SODA) focus group activities	Nov 2008	Dec 2008	SODA analysis using Decision Explorer software		OL
3. Run cross-institutional focus groups x 4	Jan 2009	April 2009	SODA analysis using Decision Explorer software		AMR
4. Interview key personnel	Dec 2009	April 2009	SODA analysis using Decision Explorer software		AMR
5. Conduct online survey of selected curriculum developments	Feb 2009	April 2009	Identification 'big picture' of trends and issues		SP
6. Develop initial curriculum process design models	Feb 2009	April 2009	Diagrammatic representation of processes		SP
7. Develop initial business processes models	Feb 2009	April 2009	Diagrammatic representation of processes		HB
8. Develop initial enterprise technology system diagrams	Feb 2009	April 2009	Diagrammatic representation of technological architecture		OL
9. Synthesise WP 1 inquiry activities	May 2009	July 2009	Report on baseline data, incorporating UML model of existing processes July 2009	√	SP

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WORKPACKAGE 2: Understanding the initial issue or challenge and identifying the changes desired by the end of the project					
Objective:					
10. Structured discussions about the situation and its improvement	May 2009	Dec 2009	Prioritised actions		SP
11. Develop action plan for cross-institutional interventions	Sept 2009	Dec 2009	Working document specifying requirements for process change and supporting actions	√	SP
WORKPACKAGE 3: Planning and implementing innovations in curriculum design processes in order to realise the desired changes					
Objective:					
Indicative activities to be informed by WP2					
12. Online form based course design system, incorporating pedagogical and technological choices.	Identified by WP 2	Identified by WP 2			
13. Documented course design processes	Identified by WP 2	Identified by WP 2			
14. Discoverable and interoperable learning technology tools server (Widget server	Identified by WP 2	Identified by WP 2			
15. Credit based awards framework	Identified by WP 2	Identified by WP 2			

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WORKPACKAGE 4: Piloting and evaluation of the new processes <u>Objective:</u>					
16. Pilot cohort for Masters in Learning with Technology	September 2008	June 2009	Evaluative report September 2009	√	SP
17. Validate suite of courses around the theme of Regeneration and Sustainable Communities	September 2008	November 2008	Validated courses	√	SP
18. Pilot cohort for Regeneration and Sustainable Communities	September 2009	June 2010	Evaluative report September 2010	√	SP
WORKPACKAGE 5: Embedding the innovations and planning for sustainability <u>Objective:</u>	TBA				
WORKPACKAGE 6: Dissemination and collaboration <u>Objective:</u>	TBA				
WORKPACKAGE 7: Project management <u>Objective:</u>					
19. Project reflective log	September 2008	May 2012	Online reflective journal		SP
20. Project website	Nov 2008	Jan 2009	Project website coeducate.bolton.ac.uk		SP

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21. Project planning documentation	Oct 2008	Jan 2009	Draft project plan Jan 2008		SP
22. Project planning documentation	Jan 2008	April 2009	Project Plan April 2009		SP
23. End of year 1 project progress report	July 2009	July 2009	Progress report		SP
24. Mid year 2 project progress report	Jan 2010	Jan 2010	Progress report		SP
25. End of year 2 project progress report	July 2010	July 2010	Progress report		SP

Members of Project Team:

SP - Stephen Powell

OL - Oleg Liber

SW - Scott Wilson

Ann-Marie Reid - AMR

Hilary Birtwistle - HB

Oleg Liber - OL