



WORKPACKAGES/ TASKS	Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24
1: Examining existing LoA definitions		y	y	y	y	y	y																		
2: Establishing agreement on LoA definitions								y	y	y	y	y	y												
3: Investigating current LoA applications					y	y	y	y	y	y	y														
4: Building consensus on LoA applications						y	y	y	y	y	y	y	y												
5: Dissemination and preparation of final project report								y	y	y	y	y	y												

Project start date: 01-11-2006

Project completion date: 31-10-2007

Duration: [12] months

Workpackage and activity	Earliest start date	Latest completion date	Outputs (clearly indicate deliverables & reports in bold)	Milestone	Responsibility
<b>YEAR 1</b>					
<b>WORKPACKAGE/TASK 1:</b> <i>Objective: Examining existing LoA definitions</i>	<b>01/11/2006</b>	<b>30/04/07</b>	<b>A full review and investigation of current definitions of LoA at both national and international levels</b>	<b>30/04/07</b>	<b>AN, NZ</b>

Workpackage and activity	Earliest start date	Latest completion date	Outputs (clearly indicate deliverables & reports in bold)	Milestone	Responsibility
<b>WORKPACKAGE/TASK 2:</b> <b>Objective:</b> <i>Establishing agreement on LoA definitions</i>	01/05/07	31/10/07	<b>A defined set of LoA recommendations for use within the UK education and research communities</b>	31/10/07	AN, NZ
<b>WORKPACKAGE/TASK 3:</b> <b>Objective:</b> Investigating current LoA applications	01/02/07	31/08/07	<b>A full review of current applications of LoA</b>	31/08/07	MJ, TM, SP, RM
<b>WORKPACKAGE/TASK 4:</b> <b>Objective:</b> Building consensus on LoA applications	01/03/07	31/10/07	<b>Recommendations and exemplars with regard to the applications of LoA</b>	31/10/07	MJ, TM, SP, RM
<b>WORKPACKAGE 5:</b> <b>Objective:</b> Dissemination and preparation of final project report	01/05/07	31/10/07	<b>Final project report.</b>	31/10/07	AN, NZ, MJ, TM, SP, RM
<a href="#">Additional task: recommendations for follow-on work on LoA</a>		<a href="#">31/07/07</a>	<a href="#">A recommendation report</a>	<a href="#">31/07/07</a>	<a href="#">AN, NZ, MJ, TM, SP, RM</a>

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Members of Project Team:

NZ = Ning Zhang  
 SP = Stephen Pickles  
 RM = Ross MacIntyre  
 AN = Aleksandra Nenadic  
 MJ = Mike Jones  
 TW = Terry Morrow

[e.g. JB =Joe Bloggs]