

Appendix B. Workpackages



Pathways for Progression – **Project Plan Workpackages** –V.01–14-02-2005

WORKPACKAGES	Month	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1: Curricula Definition			█	█	█	█	█	█								
2: Partner Engagement				█	█	█	█			█	█	█	█	█	█	
3: Technical Modelling			█	█	█	█	█	█	█	█	█	█	█			
4: Piloting														█	█	
5: ELF Specification												█	█	█	█	█
6: Dissemination			█	█	█	█									█	█
7: Project Management		█	█	█	█	█	█	█	█	█	█	█	█	█	█	█

Project start date: 31-01-2005

Project completion date: 31-03-2006

Duration: 15 months

Workpackage 1 Curricula Definition

Start 01/02/05 End 31/07/2005 6ms

Resource CC 50 days, IW 25 days, SA 25 days, BR 10 days, SW 5 days

Persons responsible SA/CC

Workpackage 2 Partner Engagement

Start 1/03/05 End 28/02/06 10ms

Resource 8 regional partners x 16 days = 64 person days

Procedural Involvement/Start up 2 days Information gathering 4 days Reporting 3 days Workshops 2 days Piloting and final reporting 5 days + 1 day Support event

Persons responsible SW/SA

Workpackage 3 Technical Modelling

Start 01/02/05 End 31/12/05 11ms

Resource BR 70 days, JL 35 days, KO 55 days

Person responsible BR

Workpackage 4 Piloting

Start 01/01/06 End 28/02/06 2ms

Resource BR 25 days, KO 35 days, JL 35 days, CC 5 days, SA 3 days, IW 5 days

Person Responsible BR

Workpackage 5 ELF Specification

Start 01/11/05 End 31/03/06 4ms

Resource BR 45 days, KO 60 days, JL 35 days, CC 3 days, SA 2 days

Person responsible BR

Workpackage 6 Dissemination

Start 01/02/05 End 31/03/06 6ms

Resource CC 12 days, BR 11 days, SA 5 days, IW 5 days, SW 10 days

Person Responsible All overseen by CC

Workpackage 6 Project Management

Start 31/01/05 End 31/03/06 15ms

Resource CC 70 days, SA 10 days, IW 10 days, SW 27 days, BR 10 days

Responsibility CC

Workpackage and activity	Earliest start date	Latest completion date	Outputs (clearly indicate deliverables & reports in bold)	Milestone	Responsibility
WORKPACKAGE 1: Curricula Research and Definition <i>Objective:</i> Develop the necessary understanding for the development and piloting of curriculum modelled progression routes by identifying and defining the key structures, sectors, concepts and sources for curricula representation.	1/02/2005	31/07/2005			SA/CC
1. Research current definitions and trends in curriculum modelling					
2. Research and collect data and information on			Report on sector models to contribute	X	

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current curricula in use			to a theoretical map of curricula		
WORKPACKAGE 2: Partner Engagement <u>Objective:</u> To engage as committed and contributing members of the project a number of representative organisations (Max 8), who represent a broad sample of curricula and learning opportunities within the field of media and creative digital arts. To provide data and information on the curricula used in these partner organisations to be used as input to the curriculum technical modelling work package	1/03/2005	28/02/06			SW/SA
3. Assemble and engage representative and committed regional partnership organisations	1/03/05	31/05/05			
4. Conduct an information gathering exercise to identify documentation that defines the curricula delivered in the identified subject area.	1/03/05	30/06/05			
5. Produce a report detailing the major concepts and elements that are used in curricula design at their institution	1/03/05	30/06/05	Partner organisation curricula reports		
6. Participate in workshops intended to explore and discuss curricula based on the information gathering and reporting undertaken by the partner and other project partners	1/03/05	30/05/05			
7. Undertake trialling of software intended to support curriculum design and allow curriculum mapping intended to enhance the quality of curricula documentation.	1/01/06	28/02/06	Partner organisation piloting reports (see workpackage 4)		

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WORKPACKAGE 3: Technical Modelling <i>Objective:</i> To design and implement a system capable of representing curricula from different educational sectors together with qualification information to support the capture of curriculum and the discovery of progression routes.	01/02/05	31/12/05			BR Kainao Ltd
8. Begin Technical Modelling activity	01/02/05				
9. Background research	01/02/05	30/04/05			
10. Technology assessment for developmental repository	01/03/05	31/03/05			
11. Assess Partner Responses	01/03/05	30/06/05			
12. Alpha Info model		31/05/05	Alpha Info model		
13. Partner Contact sessions - series of Interactive Workshops to involve all partners		31/05/05			
14. Model re-assessment	1/06/05	14/06/05			
15. Draft Information Model		15/06/05	Draft Info model for circulation to stakeholders	X	
16. Repository developmental work undertaken	01/09/05	31/12/05			
17. Assess feedback from stakeholders to Information Model	01/07/05	30/09/05			
18. Initial development of curriculum modelling tool	31/09/05	30/11/05			
19. Publish Final Information Model		31/10/05	Final Information Model	X	
20. Repository Deployment for Partner Piloting		30/11/05	Repository		
21. Publish Curriculum Modelling Tool		15/12/05	Curriculum Modelling Tool	X	

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WORKPACKAGE 4: Piloting <u>Objective:</u> To investigate and establish the potential for mapping curricula supported by software systems and to assess the potential for automated progression route discovery.	01/01/06	28/02/06			BR
22. Functional Testing - System performance					
23. Sectorial Testing - System appropriacy					
24. Piloting Support Event		30/01/06		X	
25. Progression route Testing - System capability					
26. Reporting of Findings			Partner feedback (reports outlined in WP2)		
		28/02/06	Contribution to 4 th Quarterly Report Inclusion in Draft Final Report		
WORKPACKAGE 5: E Learning Framework Specification <u>Objective:</u> To design a specification for the curriculum area of the E-learning Framework for submission to the JISC.	01/11/05	31/03/06			BR
27. Design and implementation of an information model			An information model	X	
28. Design and implementation of bindings of the information model			A number of bindings of the information model	X	
29. Production of documentation to support the information and bindings			Supporting documentation	X	

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WORKPACKAGE 6: Awareness Raising and Dissemination <u>Objective:</u> To ensure maximum involvement and impact for the project within local national and relevant subject communities	01/02/05	31/03/06			Hull Kainao Ltd
30. Organise and deliver project explanation events with partners	01/03/05	31/04/05			
31. Provide project dissemination through relevant programme meetings		31/03/06			
32. Project workshop - Partnership event to report on modelling and repository progress		31/06/05		X	
33. Project workshop - Partnership event to identify progress in refinement and population of repository		31/10/05		X	
34. Ensure awareness raised within Institutions - Discussions, seminars and interactive events	01/02/05	31/03/06			
35. End of Project event		tba			
WORKPACKAGE 7: Project Management <u>Objective:</u> To design and implement a quality structured management plan to ensure the successful management, monitoring, reporting and assessment of the project outputs and activities.	31/01/05	31/03/06			CC
36. Expand work packages to produce a comprehensive project plan to identify key milestones, timetables, reporting structures and performance and monitoring criteria.	31/01/05	28/02/05	Project Plan	X	
37. Establish suitable systems for recording information to support project operations and maintain necessary documentation and financial records. Ensure website details	31/01/05	31/03/06			

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returned to the JISC and establish project website.					
38. Co-ordination and supervision of partner contracts to ensure delivery of project outputs.	01/03/05	30/04/05	Partner Organisation Engagement Agreement Letters completed by all Partner Organisations	X	
39. Establish steering group and timetable meetings prior to reporting cycle in WP7 activity 40					
40. Co-ordination of the collection of data and information for producing interim and final reports.		31/03/2005 31/07/2005 30/11/2005 28/02/2006 28/02/2006 31/03/2006 31/03/2006	1 st Quarterly Report 2 nd Quarterly Report 3 rd Quarterly Report 4 th Quarterly Report Draft Final Report Final Report Completion Report	X	

Members of Project Team:

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