



WORKPACKAGES/months	1	2	3	4	5	6	7	8	9	10	11	12	13	14	15
1: Integration & Deployment						Phase	1								
2: Pilot A															
3: Pilot B						Phase	2								
4: Pilot C															
5: Evaluation						Phase	3								
6: Project management						Phase	0								

Project start date: 01.01.05

Project completion date: 31-03-2006

Duration: 15 months

Workpackage and activity	Earliest start date	Latest completion date	Outputs (clearly indicate deliverables & reports in bold)	Milestone	Resps.
WORKPACKAGE 1: System Integration & Deployment	1/01/05	31/3/06		M1: Project Begins	MG
<i>Objective:</i> To specify build and test an integrated EERN/DELTA system and to deploy the integrated system for the pilots.					
1. Feasibility study into the necessary technical components that will need to be integrated in order to deploy the pilot systems. This will include DELTA, WebCT, Smirkboard, Shibboleth, any networking systems and servers, and architectural issues.	1/2/05	30/4/05	Technical feasibility report		
2. User requirements and high-level system specification	1/4/05	31/5/05	High-level requirements document		
3. System and architectural design	1/5/05	31/8/05	Systems design document		
4. System Integration and testing	1/5/05	31/8/05	Integrated system ready for deployment		
5. Deployment	1/9/05	30/9/05	System deployed ready for pilots (and user training)	M2: System Installed	

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Workpackage and activity	Earliest start date	Latest completion date	Outputs (clearly indicate deliverables & reports in bold)	Milestone	Responsibility
WORKPACKAGE 2: Pilot A	1/02/05	31/03/06		M3: Pilots Begin	CA
<i>Objective:</i> To create and administer the pilot for exploring the use of WebCT for teaching and learning on work based vocational courses.					
1. Planning Activities Creating the 'Pilot Plan' that specifies, for example, the details of the pilot (eg courses, students, teacher's etc); the timings; the required resources; how the pilot will be monitor; and the support/help mechanism.	1/2/05	30/4/05	Pilot Plan		
2. Preparation Includes, writing manuals, creating the support/help system, tagging and depositing resources; implementing the support structure; liaising with key stakeholders, developers and the evaluators.	1/4/05	31/08/05	A prepared Pilot site		
3. Monitoring Checking 'support logs, change requests, and actions'; writing the monthly Testbed Reports; liaising with Technical team; liaising with the evaluation team; noting organisational/management issues	1/9/05	31/03/06	Testbed report		
4. Support Undertaking necessary user training before the trial and supporting users during the trial	1/10/05	31/3/06	Training Schedules Support/Help		
WORKPACKAGE 3: Pilot B	1/02/05	31/03/06			DK
<i>Objective:</i> To create and administer the pilot for exploring the use of JSMIRK for teaching and learning of Core Study Skills					
1. Planning Activities See Pilot A	1/2/05	30/4/05	Pilot Plan		

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Workpackage and activity	Earliest start date	Latest completion date	Outputs (clearly indicate deliverables & reports in bold)	Milestone	Responsibility
2. Preparation See Pilot A	1/4/05	31/08/05	A prepared Pilot Site		
3. Monitoring See Pilot A	1/9/05	31/03/06	Testbed Reports		
4. Support See Pilot A	1/10/05	31/3/06	Training Schedules Support/Help		
WORKPACKAGE 4: Pilot C <i>Objective:</i> To create and administer the pilot for exploring the use of Tertiary Courseware (Case Studies of Effective Practice) for teachers of Foundation Degrees and Business Courses at the University of Essex and its partnership Colleges (Writtle & SEEC)	1/02/05	31/03/06			CF
1. Planning Activities See Pilot A	1/2/05	30/4/05	Pilot Plan		CF
2. Preparation See Pilot A	1/4/05	31/08/05	A prepared Pilot site		CF
3. Monitoring See Pilot A	1/9/05	31/03/06	Testbed Reports		CF
4. Support See Pilot A	1/10/05	31/3/06	Training Schedules Support/Help		CF
WORKPACKAGE 5: Evaluation <i>Objective:</i> To evaluate the use of EERN by the pilots, and to feedback the findings to the technical team. The evaluation criteria will include usability issues (e.g. performance; ease of use; learnability); acceptability issues (e.g costs, management support; organisational impact); and pedagogical issues (eg. Impact on teaching and learning)	1/02/05	31/03/06			NB
1. Planning Activities Creating the 'Evaluation Plan' that specifies, for example, the evaluation criteria; subjects; data collection and analysis methods; and procedures; timings and schedules;	1/2/05	31/3/05	Evaluation Plan		

Workpackage and activity	Earliest start date	Latest completion date	Outputs (clearly indicate deliverables & reports in bold)	Milestone	Responsibility
the required resources					
2. Preparation Creating evaluation resources (eg questionnaires, interview schedules, software logs etc); forewarning the pilot sites	1/4/05	31/8/05	Evaluation resources prepared		
3. Data Collection and analysis Collecting and analysing the evaluation data for Formative Report and summative input for the Final Report	1/9/05	28/2/08	Data Analysis Report	M4: Formative Evaluation Ends	
4. Reporting Writing the Formative Evaluation Report and discussing its prioritised recommendations with technical team. Also providing input into the evaluation section of the Final Report	1/10/06	31/1/06	Formative Evaluation Report		
WORKPACKAGE 6: Project Management <i>Objective:</i> To deliver to JISC on time and to budget quality project outputs by ensuring proper planning and quality control mechanism are set up, monitored and followed.	1/1/05	31/03/06			CF
1. Planning Creating the Project, Quality and Workpackage Plans	1/1/05	31/3/05	Project, Quality and Workpackage Plans		
2. Monitoring & Steering Establishing and running Checkpoint meetings, Work package meetings and Steering Board Meetings.	1/3/05	31/03/06	Checkpoint meetings, Work package meetings Steering Board Meetings.		
3. Reporting and Communication Setting up reporting procedures (minutes, logs, change control etc); liaising with JISC and other stakeholders through a variety of means including the JISC and Project Website; communicating to the larger audience through conference reports, publications, WEB site and JISC expert groups.	1/1/05	31/03/06	Web sites Conference and other papers Project Meeting Documentation	M5: PII Conference	
4. The Final Report Responsible for structuring and collating inputs for the project's Final Report	1/1/06	31/03/06	Final Report	M6: Project/Pilot ends	

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Activity Leaders:

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DK= David Kraithman