

**Memorandum of Understanding (MOU) between
the Joint Information Systems Committee (JISC)
and
the Leadership Foundation for Higher Education (LFHE)**

PARTIES TO THE MEMORANDUM

1. The Joint Information Systems Committee (**JISC**) supports United Kingdom (UK) post 16 & higher education and research by providing leadership in the use Information and Communications Technology (ICT) in support of learning, teaching, research and administration. **JISC** is funded by the UK post 16 and higher education funding councils.
2. **JISC's** strategic aims reflect and support government objectives and the needs of the education and research communities. **JISC** delivers its mission through:
 - innovative and sustainable ICT infrastructure, services and practice that support institutions in meeting their mission;
 - promoting the development, uptake and effective use of ICT to support learning and teaching;
 - promoting the development, uptake and effective use of ICT to support research;
 - promoting the development, uptake and effective use of ICT within institutions and in support of their management;
 - developing and implementing a programme to support institutions' engagement with the wider community;
 - continuing to improve its own working practices.
3. The **Leadership Foundation for Higher Education (LFHE)** provides a dedicated service of support and advice on leadership, governance and management for all the UK's universities and Higher Education colleges. It was established by the UUK and SCOP (now GuildHE), is a company limited by guarantee and a registered charity, and receives a proportion of its funding from the higher education funding councils.
4. The **Leadership Foundation for Higher Education's** vision is one where excellence in leadership in higher education attracts the same level of esteem as excellence in teaching, learning and research. Its strategic aims are committed to developing and improving the management and leadership skills of existing and future leaders of Higher Education at all levels.
5. The **Leadership Foundation for Higher Education** delivers its mission through:
 - supporting individual leaders
 - strengthening leadership teams
 - building the capacity of institutions to cope with change
 - fostering learning networks for professional leadership groups
 - commissioning and disseminating research and surveys on practice
 - challenging assumptions about how things are done and stimulating a debate about leadership, governance and management
 - providing support, advice and information so that higher education institutions can make informed choices about leadership, governance and management
 - running leadership programmes, events and conferences

VISION and PURPOSE

5. The purpose of the JISC-LFHE partnership is to support UK HE institutions deliver their core business mission through the strategic management of information and communication technology. In signing this Memorandum of Understanding **JISC** and the **Leadership Foundation for Higher Education** demonstrate their commitment to collaboration and

innovation in exploiting the potential of technology and innovation across the UK education and research communities.

AIMS

6. To achieve their vision **JISC** and the **Leadership Foundation for Higher Education** agree to collaborate on those activities which advance their strategies and are of mutual benefit. Thus **JISC** and the **Leadership Foundation for Higher Education** seek to:
 - understand current awareness, practice and issues relating to leadership and the integration of technology into institutional strategies within UK higher education
 - create the conditions in which higher education leaders at all levels are motivated to engage more with the strategic technology agenda within their own institutions and across the higher education sector
 - create ways of encouraging and developing this motivation and a desire amongst higher education leaders to engage and learn more about strategic technology issues.
 - provide mutual benefit and demonstrable support to the strategic aims of both organisations

AGREEMENT

7. **Strategic approach:** By working in partnership, to deliver the vision of this Memorandum of Understanding, **JISC** will continue to provide strategic direction and manage the provision of technology and innovation for UK post-16 & higher education and research. The **Leadership Foundation** will continue to deliver a significant and visible contribution towards equipping current and future leaders in higher education with the skills and awareness of good practice to help them deliver continuous improvement and respond to future challenges.
8. **Management:** Partnership meetings will be held periodically throughout each year. These meetings will provide an opportunity for knowledge sharing and the monitoring of operational activity. Specifically these meetings will define any planned activities, to be managed by a lead organisation, agreeing anticipated deliverables and resources, both financial and human.
9. **Financial arrangements:** Mutual agreement from **JISC** and the **Leadership Foundation for Higher Education** is required before any funds are released. Details of joint funded activity are defined in **Schedule A** of this Memorandum of Understanding and will be updated as appropriate.
10. **Committee Membership:** The partners to this agreement may support each other's respective governance and management processes through appropriate representation on relevant committees and other bodies. To these ends, the partners may, on occasions, make nominations through the appropriate channels for suitable experts to act as Partner Representatives. .
11. **Knowledge Management:** **JISC** and the **Leadership Foundation for Higher Education** are committed to the open sharing of intelligence and non-confidential information between their organisations.
12. **Intellectual Property Rights (IPR) and Copyright:** copyright and independent ownership rights will be decided prior to the commencement of each joint activity. Where appropriate, joint IPR will be arranged, otherwise ownership rights will normally be retained by the lead project organisation.

GENERAL

13. This Memorandum of Understanding serves to record the understandings between **JISC** and the **Leadership Foundation for Higher Education** and is not intended to create any legal obligations.
14. This Memorandum of Understanding will guide the relationship between **JISC** and the **Leadership Foundation for Higher Education** and will remain in effect for two (2) years from **30 June 2009**. Either **JISC** or the **Leadership Foundation for Higher Education** can terminate the Memorandum of Understanding by means of ninety (90) days written notice to the other party. The withdrawal or non-renewal of this Memorandum of Understanding will not affect the conclusions of projects already established.
15. This Memorandum of Understanding may be amended by the written, mutual, consent of the **JISC** and the **LFHE**.

Signed in two copies.

Ewart Wooldridge

**Chief Executive
Leadership Foundation for
Higher Education (LFHE)**

Date:

Dr. Malcolm Read

**Executive Secretary
Joint Information Systems Committee
(JISC)**

Date:

The JISC-LFHE Partnership

Schedule A to the Memorandum of Understanding (2009) between the Joint Information Systems Committee and the Leadership Foundation for Higher Education

Draft for discussion (01 June 2009)

1. Development and launch of a 'self-analysis framework' (diagnostic) for institutional self-assessment to include case studies and measures for assessing impact.
2. Investigation and mapping of current competency frameworks relating to the role of CIO / CTO and mapping of development pathways for practitioners / senior managers.
3. JISC contribution to LFHE leadership summit, February 2010, on theme of 'creativity, innovation and technology including a JISC representative on the LFHE Steering Group with responsibility for planning this summit.
4. LFHE Partner Representative on the JOS Committee.
5. [Other?]