

Cover Sheet for Proposals (All sections must be completed)	JISC Capital Programme
--	-------------------------------

Name of Capital Programme: e-Learning - Cross-institutional use of e-learning to support lifelong learners		
Name of Lead Institution: University of Hertfordshire		
Name of Proposed Project: The East of England ePortfolio Project		
Name of Project Partners: MOVE (The Lifelong Learning Network for the East of England) University Campus Suffolk University of East Anglia		
Full Contact Details for Primary Contact:		
Name:	Mr David Piper	
Position:	Director of Learning Technology	
Email:	d.piper@herts.ac.uk	
Address:	University of Hertfordshire, Learning Resources Centre, College Lane, Hatfield, HERTS. AL10 9AD	
Tel:	01707 284700	
Fax:	01707 284666	
Length of Project:	Two years	
Project Start and End Dates:	September 2006 – August 2008	
Total Funding Requested from JISC:	£199,983	
Funding Broken Down over Project Years:		
Year 1	£119,423	
Year 2	£80,560	
Total Institutional Contributions:	£309,315	
Outline Project Description		
EEeP - a regional consortia proposal based on the EELLS project but extended to include MOVE, the regional Lifelong Learning Network, and other universities and colleges. EEeP will develop services to support HE in FE, transition / progression and work based learning by:		
<ul style="list-style-type: none"> • Implementation of EELLS ePortfolio services in other institutions and investigation of integration between institutional and regional services • Extension of EELLS ePortfolio services to the work context, including further development of PDP and eMentoring utilities • Evaluation of effectiveness of these e-services to assist transition and to support learners in the workplace or FE / HE institution • Integration of e-services into professional, employer and institutional service requirements 		
I have read the Circular and associated Terms and Conditions of Grant at Appendix B (Tick Box)	YES √	NO

1. Introduction

1.1 Outline of the rationale for and nature of the work to be undertaken,

The East of England ePortfolio Project (EEeP) proposes to build on the recently completed and successful JISC-funded EELLS project (East of England Lifelong Learning Support) to:

- (i) Extend the capability of the EELLS personalised institution-independent learner-owned ePortfolio through a set of inter-linked services to support
 - progression between FE and HE
 - HE in FE
 - personal development planning
 - continuity of experience for individual students across different institutions, sites, courses and work-based experiences
 - e-mentoring support for students
 - work-based learning
 - continuing professional development (CPD)
- (ii) Pilot and evaluate the use of ePortfolios and related on-line support services across this range of applications with traditional and non-traditional learners in the different institutional contexts of the partner institutions and their associated colleges.
- (iii) Support data transfer and inter-operability for ePortfolio implementation and use by the regional Lifelong Learning Network (MOVE) and by HE institutions in the region in line with their respective strategic and business plans.

The EEeP project consortium partners have complementary strategic interests in the development and application of learner ePortfolio services.

- (i) Initially the project will have a twin focus on the Creative and Cultural Industries and on the Healthcare sector in line with the priorities of the MOVE strategic plan and regional economic development priorities but it is anticipated that the ePortfolio capability will also have a wider implementation within the scope of the project.
- (ii) The University of Hertfordshire will focus on ePortfolio support for work-based learning, graduate employability and CPD in line with its vision for *'far-reaching engagement with business, community and international partners; shaping the future success of our graduates operating in the global environment and advancing the prosperity of our region'*
- (iii) The University of East Anglia has identified a priority for developing the ePortfolio to support HE students with personal development planning
- (iv) University College Suffolk is particularly interested in the potential benefits of the ePortfolio for continuity of student experience across sites and courses and for integrating e-mentoring support for learners.

Together these strategic interests comprise a comprehensive base of support for investment in the success of the proposed EEeP project and will underpin the range of ePortfolio applications that will in turn promote a high level of institutional take-up more widely in the region. The wider take-up of the EEeP ePortfolio services will also be enabled by the use of open source software that can be used effectively in a variety of contexts by both learners and institutions.

EEeP will build on the successful development achieved through the EELLS project. EELLS was a JISC-funded project under the 'Distributed e-learning strand: regional pilots programme' from 1 March 2005 to 31 May 2006 to explore, through the development of a pilot service, the issues and benefits of setting up a portal based ePortfolio service for lifelong learners within the East of

England region. The successful outcomes are already being used by the Learning Matrix and the IceBox projects nationally and in the region are being taken forward as a service by MOVE in conjunction with the development of their services to promote vocational progression routes through higher education, A short-term extension to the EELLS project due to complete in December 2006 is undertaking a small scale pilot in the 14-19 area that will add Progress File utilities to the ePortfolio services to explore options for improving the transitions from school to further and higher education or employment.

A particular strength of the EELLS ePortfolio infrastructure is the ioNetwork communication architecture originally developed by the JISC-funded SHELL project at the University of Plymouth. and now enhanced through the subsequent EELLS project with a re-designed learner portal and ePortfolio utilities. This allows the sharing of learner data between institutions and data transfer between an institution and the learner owned ePortfolio record, providing:

- An infrastructure for exchange of student data and artefacts using IMS standards
- A framework for seamless learner transfer within FE and between FE and HE
- Structures for a record of lifelong learning for FE and HE students.

An additional benefit for EEeP is the existing liaison network already established through the EELLS project.

The EELLS final report raised a number of further operational issues that need to be investigated and these developments will taken forward within EEeP. Additionally the EEeP project will extend the technological testing with the installation of the ioAgent software on a different hardware platform and operating system for capacity and resilience advantages. This will be done in partnership with Phosphorix. For the EELLS project Phosphorix managed the server administration as well as the software development. EEeP will provide an opportunity to test and document for JISC and the HE community the local implementation process to support future installations by other institutions wishing to use the ePortfolio software

1.2 Length of the project, start and end dates,

EEeP is proposed as a two year project from September 2006 to August 2008

1.3 Summary of how the project will contribute to the programme

The intended outcomes of EEeP are a close fit to the requirements and outcomes of the 'Cross-institutional use of e-learning to support lifelong learners' strand of the programme and also to the HEFCE e-learning strategy.

EEeP will implement and evaluate a regional technical infrastructure that supports flexibility, diversity and will provide improved support and the removal of barriers for learners progressing between courses and institutions and in engaging with the workplace..

EEeP has a focus on learner centred services that will provide effective and responsive e-learning and support. The consortium partners in EEeP are already engaged with services to support lifelong learners and EEeP will support:

- The use of new technology and innovation to support flexible delivery and personalised learning experiences.
- Engagement with employers and students to ensure that provision meets the needs of students and the economy.
- Raising the aspirations of and supporting the uptake of HE by learners from under represented communities.
- The support of learners with special needs.
- The support of more learner-centred provision.
- The facilitation of access to HE throughout life, including through the provision of local opportunities, and through part-time and distance learning.

- The support of non-traditional progression routes into and through HE.
- The provision of HE in FE, such as foundation degrees.
- The provision of HE in the work place and in other places outside HEIs

EEeP will build on an existing ePortfolio service to lifelong learners, continuing to develop other services such as eMentoring and social software as open source software within the e-Framework for Education and Research to support work-based learning, flexible delivery, and personalised learning experiences. These will be available to other HE institutions as well as being embedded within the EEeP Consortium institutions and promoted to other institutions in the region.

EEeP builds on the existing EELs technical functionality to support the administration and transfer of student records and this will be fully implemented within the EEeP project.

The work of EEeP will be complemented by the services currently being developed by MOVE, including a smart interface to support vocational progression using a courses database linked to a credit and qualifications database with agreed progression routes within the region.

Outcomes of the project will include case studies, use cases, user scenarios and feedback, and evaluation reports

2 Project description

2.1 Scenarios

Jenny is a parent with school-age children and a part-time administrative job. Her family and work commitments leave little time for the further study she would like to top up her original GCSEs and BTEC Business Studies qualification. She would also like a more rewarding job both in terms of pay and responsibilities. Following a friend's advice she signs up to the regional EEeP ePortfolio service. She uses the on-line help to put together her CV making the most of the personal skills and work experience over the years, mapping her qualifications to the credit grid provided to help employers understand qualification levels. She also uses the self-assessment programme to identify the types of job that might best match her attributes and interests. She sees that she can select items from her personal ePortfolio to set up a job application package and make it visible to certain employers. She also opts to let the Lifelong Learning Network know about her further study and career interests.

The following week she receives an email from one of the employers using EEeP, inviting her to come in and discuss possible job options. She knows from the EEeP service that this is also an employer who has workplace training arrangements. She accepts the offer of a part-time job with more responsibility and the potential for promotion once she has completed the work-based Foundation Degree course provided by the university through the local college. Her employer adds the relevant details to EEeP and these together with her information are automatically transferred into the College system and to the university. During the course she builds up her personal development portfolio and CV using the college VLE and PDP system and sets her sights on being able to progress to an Honours Degree later on. At the end of the Foundation Degree course her portfolio and transcript will be transferred to the EEeP service for her future use.

2.2. Project management and operation

The EEeP consortium will extend the consortium established for the EELs project and amend the consortium agreement appropriately

2.2.1 Project Steering Group

The Steering Group will agree the project plans, detailed programme of work, dissemination, evaluation and reporting arrangements in line with the JISC guidelines. The Steering Group will monitor progress and the project budget. The Group's composition will include representatives from the consortium partners, the JISC, the JISC Regional Support Centre. Student / learner representatives will also be invited to join the Steering Group

2.2.2 Project Development Team

The Development Team staff are listed in Section 4. Activities will include

- Implementation of the project
- Reporting to the Steering Group on all aspects of the project;
- Liaison with JISC and MOVE on all matters related to the project;
- Coordination of the dissemination of the project findings

2.2.3 Project partners

EEeP is well placed to support lifelong learning and flexible provision adapted to the needs of the individual and the workforce as it is a partnership development between the HEI's, colleges and the Lifelong Learning Network in the consortium.

All the institutions in the EEeP consortium have strong and expanding commitments to supporting business within the region and to supporting lifelong learning. The University of Hertfordshire has a strategic emphasis on 'Facing Business and the Professions' as its second mission. This strategy saw a major enhancement last year when Exemplas (incorporating Business Link Hertfordshire) merged with the University, the first such arrangement in the UK HE sector. Exemplas acts as a front door for some 420,000 companies to the University's expertise, services and graduates. Exemplas has recently been awarded additional Business Link contracts beyond Hertfordshire in the East of England region and major 'Train to gain' contracts for the London area.

The University of East Anglia is developing regional partnerships with FE colleges in Norfolk and has a well established continuing education programme delivered through a range of centres across the region. Significant knowledge transfer and business partnerships include Carbon Connections, a £4.8m project addressing carbon increase, through the creation of new technologies, improvement of existing technology and through innovative approaches to behavioural change.

UEA and the University of Essex are the parent HE institutions for the new University Campus Suffolk; UEA has the specific responsibility for hosting the corporate applications for the new University Campus Suffolk. University Campus Suffolk is a new venture to create a significant HE presence in the county of Suffolk. In addition to developing a main hub on a new campus in Ipswich, HE courses will be delivered through a distributed network of FE colleges and outreach centres creating a Suffolk Learning Network. A key part of the vision for UCS is to support the progression of students from FE to HE.

MOVE is the Lifelong Learning Network for the East of England, funded by the Higher Education Funding Council of England to maximise opportunities for learners in to progress to Higher Education through vocational routes, initially focusing on Creative and Cultural Industries and Health and Social Care. MOVE's role in EEeP is pivotal as it provides the practical context in which the EEeP outcomes will develop and has the structures to help encourage its take-up throughout the region. MOVE already works with Universities, Colleges, employers and other organizations across the region to enable additional, flexible and vocational progression and learning opportunities to meet the needs of a wide range of people who could benefit from Higher Education.

2.2.4 Extending the consortium

EEeP was intended to be a larger consortium and we have agreement from the University of Luton and the University of Essex that they would want to be involved. Unfortunately the

timescale did not permit these two institutions to complete the fEC and get the signed letters of support.

If acceptable to JISC these two institutions will be involved at a later stage. The University of Luton will be involved in exploring the potential for using ePortfolios through the work of the Business Development Unit as well as progressing ePortfolio services to existing students and to partners in Bedfordshire colleges

The University of Essex has well-established regional partnerships with FE colleges in Essex and is developing further partnerships. Developing coherent course provision and progression of students is seen as a significant component in these relationships. UoE has an extensive programme of outreach and knowledge transfer activities including technology transfer, licensing, consultancy, provision of short courses and enterprise training. The recent award of £4.6m to the Business Edge project will see UoE as the lead partner increasing the range of support activities in this area.

2.2.5 Previous developments

EEeP will build on the EELLS project as described in Section 1

2.2.5 Building on other JISC projects

EPortfolio developments have benefited from several JISC funded projects. EELLS has a strong track record of working with other projects and EEeP will continue this. EEeP expects to draw on the work of the PROSPERO, MANSLE, Horus and PDP4Life projects and will work with CRA, CETIS and other organisations taking forward related developments

2.3 Project deliverables and timetable

Year one will include detailed specification of requirements, software development, installation and phase one pilots. Year two will include the extended rollout to learners, the development of activities using the services and their evaluation.

The final specification of work packages will be as advised by the JISC but the following outline plan is proposed:

Work package 1 Project management

- Sep 2006 – Meeting of Steering Group to agree project plan with JISC
- Ongoing – Bi-monthly meeting to agree specifications and strategy

Work package 2 Establishment of project web site

- Sep 2006 - Create public webspace for EEeP and publicise project details
- Ongoing – Provide monthly updates on progress

Work package 3 Specification of institutional, employer and learner requirements

- Sep – Nov 2006 – Consultation within existing structures to specify institutional (HE and FE), employer, regional organisations and learner requirements and to develop institutional work plans.

Work package 4 Implementation of phase one of EEeP services

- Sep – Dec 2006 – installation of ioNetwork software on existing servers within the partner institutions.
- Jan 2007 – User manual on the ioNetwork installation process.
- Jan 2007 onwards – Delivery of ePortfolio services to foundation degrees and to selected work based learners

Work package 5 PDP and eMentoring tools development within the JISC Technologies Framework

- Dec 2006– specification of the required learner / institutional utilities that needs to be developed.
- Jun 2007 – software release testing
- Aug 2007 – Implementation of Phase two of EEeP services

Work package 6 ePortfolio developments

- Dec 2006– specification to extend the ePortfolio for CPD and for assessment purposes
- Jun 2007 – software release testing
- Aug 2007 – Implementation of Phase two of EEeP services

Work package 7 Implementation of services

- Sep – Dec 2006 – Training sessions for participating teaching staff
- Jan 2007 – Initial tests of Phase One service delivery to learners.
- Ongoing - Investigation with staff and students to explore detailed aspects of implementation and the requirements for development
- Sep 2007 – Aug 2008 Delivery of Phase Two services to learners and development of activities to engage learners
- Sep 2007 – Aug 2008 Evaluation activities.

Work package 8 Institutional administrative processes.

- Sep – Dec 2006 – Specification of learner and institutional data requirements to support the project.
- Sep – Dec 2006 – Data protections agreements signed by members of consortium.
- Jan – Jun 2007 - Implement data transfer between EEeP, MOVE and institutions
- Ongoing – extension to other institutions

Work package 9 Transfer of PDP data.

- Jan – Jun 2007 - Survey of PDP systems (and data elements / artefacts) in use in regional institutions
- - Sep – Dec 2007 – Testing import of institutional PDP data into EEeP

Work package 10 Regional promotion

- Nov 2007 – Promotion to all FE / HE institutions in the region
- Jan 2008 onwards – EEeP presentations to regional institutions
- Jan 2008 –Costing for continuation on a chargeable basis

Work package 11 Evaluation reports

Case studies and evaluations will be developed in the following areas:

- users/learners experiences
- employers requirements
- evaluation report
- final report.

2.4 Risks,

2.6.1 Strategic risks

These include the possibility of lack of support from other institutions or the lack of an evident regional benefit. The existing consortium arrangements will provide a solid platform for demonstrating the effectiveness of the project and promotion to other institutions in the region will be facilitated by MOVE's current arrangements. The project management and monitoring arrangements will be monitored to ensure effective dialogue with stakeholders

2.6.2 Planning and quality risks

These include lack of clear planning process, poorly defined work packages and lack of employers / institutional/ student input to development. These will all detailed in the work packages.

2.6.3 Implementation risks

The use of EELLS provides a proven platform to deliver the service and some aspects of the service will be operational at the beginning of the project.

2.6.4 Technical framework, operation and support risks

Risks include suitability of software, network reliability, security of data The EELLS software is already proven and the IT systems at UH are sufficiently robust, well designed and powerful to cope with the planned developments. Operational policies and procedures that manage data security and virus risks are regularly reviewed

2.6.5 Change management risks

These include the risks that employers and learners will not participate or that the learners lack confidence in new methods. The risk that employers and/or learners may be reluctant to use the service will be managed through ongoing monitoring, evaluation and dialogue. Change management principles, recognising the importance of top-down and bottom-up mechanisms will continue to be applied

2.7 Explanation of how the detailed project outcomes will be of value to the JISC community.

EEeP will be of value to the JISC community because it will build capacity, knowledge and skills in the use of ePortfolios to support lifelong learning through cross sector regional projects.

Specifically

- EEeP will increase the impact and take up of the Distributed e-Learning Regional Pilot Projects through further investigation of operational issues and extending the use of EELLS to the new institutions.
- EEeP will be open source software will be available to other HEI institutions
- EEeP will build on the existing technical functionality in EELLS to support the administration and transfer of student records and this will be fully tested and documented within the EEeP project.
- EEeP will produce business cases, use cases and evaluation reports supporting the development of e-services that can be delivered at both regional and institutional levels to support learners, assist with the cross-institutional delivery of lifelong learning, and develop opportunities for work-based learning.

2.8 Intellectual Property Rights

Any software and documents produced within by the project will be made available to the education community under a completely free and open source license model. The project will conform to JISC requirements for IPR.

The project will use ioNetwork from Phosphorix and any software developments for the EEeP Project will be provided as open source software, available for the education and not-for-profit sectors based on 100% open source components.

2.9 Sustainability Issues

The provision of services to lifelong learners does not easily fit at an institutional level and there is an obvious need for a central provision, either at national or regional level, and ideally publicly funded.

However EEEp's dual model of regional and institutional provision provides other options to embed the work-based learning within a sustainable institutional context. EEEp offers potential to support core HEI's business and to increase revenue streams through growth in work based delivery. Other possibilities such as income from employment services will be explored during the project.

EEEp will also develop a business plan for continuing to provide the service from 2010 onwards. As a last resort if there are no regional or national options available then a costed service will be considered..

3. Project costing

3.1 Budget

	Year 1	Year 2	Amount Requested
Project manager (1 FTE) (Grade UH8)	37,423	38,560	75,983
Partner staff Part Time Hours (300 hours per year)	10,000	10,000	20,000
System Development (0.15 FTE in Yr1 and 0.05 FTE in Yr 2) Grade UH8	5,614	1,928	7,542
Server	20,000	2,000	22,000
Technical development	40,000	20,000	60,000
Equipment costs	2,000	0	2,000
Travel & subsistence	2,000	4,000	6,000
Dissemination	2,000	4,000	6,000
	119,037	80,488	199,525

3.2 Salary details

Grade	Minimum	Mid point	Maximum	On Costs @ 24%	Mid + on costs
UH8 Points 36 - 41	30,607	32,490	35,482	7,798	40,288

3.3 Institutional staff contribution

In addition to the staffing paid from the project budget the institutions will make the following staffing commitment

	Year 1	Year 2	Amount
University of Hertfordshire			
David Piper (1 day per week)	17,478	17,478	34,956
Nigel Culkin (10 days per year)	3,009	3,009	6,018
Sarah Flynn (10 days per year)	1,980	2,042	4,022
Computer support staff (20 days per year)	2,680	2,761	5,441
MOVE (Lifelong Learning Network)			
Mick Betts (10 days per year)	2,939	3,009	5,948
Trish Judson (10 days per year)	2,730	2,799	5,529
University of East Anglia / UCS			

Student support services (ALC 3 10%)	4,018	4,315	8,333
IT support staff (ALC 2 10%, Paul Beckett)	3,573	3,937	7,510
Jean Steward (1 day per two months year 1)	2,228	0	2,228
Jonathan Colam (1 day per two months year 2)	0	1,641	1,641
IT technician (ALC 2 - 1 week in year 1)	742	0	742
Mark Knights (1 day per quarter)	1,051	1,094	2,145
IoH Lecturer B (1 day per quarter)	731	785	1,515
Adam Longcroft (1day per quarter)	902	940	1,842
Travel (Norwich - Hertford 12 visits @ £100)	600	600	1,200
Total Staff Contribution	44,661	44,410	89,070

Estate Costs			
University of Hertfordshire / MOVE	10,167	9,714	19,881
University of East Anglia /UCS (£6,993.30 per FTE yr 1)	2,130	2,183	4,313
Indirect Costs			
University of Hertfordshire / MOVE	90,710	86,671	177,381
University of East Anglia /UCS (£30,273.25 per FTE yr 1)	9,220	9,450	18,670
Total Institutional Costs	156,888	152,428	309,315

HEFCE Contribution	119,037	80,488	199,525
Consortium Contribution	156,888	152,428	309,315

3.4 Benefits to the lead institution and any project partners

EEeP is primarily about benefits to learners and software developments will be open source and available to the HE community. However the University of Hertfordshire and partner institutions recognises the prestige of a JISC award as well as the related benefits from an active involvement with the other JISC projects. Work based learning is also a central element in the University's strategy and a number of developments are already agreed for the near future. The support of non-traditional progression routes into and through HE is a key part of the corporate strategies for UEA and UCS. EEeP would provide a complementary focus and would be a factor in progressing the UH, UEA and UCS strategies. The institutions are therefore making a significant contribution by absorbing the indirect costs of the project.

4 Key Personnel

4.1 University of Hertfordshire

Project Manager (to be advertised)

David Piper Project Director. Currently Director of Learning Technology at the University of Hertfordshire as well as Deputy Director: Learning & Information Services. 25 years experience of developing and managing computer systems. Project experience includes EELLS project

Sarah Flynn, Work Based Learning Co-ordinator at the University of Hertfordshire for three years and involved in the field for eight years. Role involves working with employers to advise on curriculum provision for foundation degree students, and facilitation of bite size learning for people in the workplace. Also on the executive committee for ASET Work Integrated Learning, a national group for placement and employability professionals.

Nigel Culkin, Deputy Director, Enterprise & Knowledge Transfer and Associate Dean Business Partnerships -Business School Main role is to encourage entrepreneurial activity with the University. Other work includes managing a 2M grant from HEFCE to establish a Film & Digital Media Exchange in the East of England..

4.2 MOVE (the Lifelong Learning Network for the East of England.

Mick Betts is Director for Credit Progression & Equivalence for the Lifelong Learning Network for the East of England – MOVE. Mick has over thirty years experience of teaching, curriculum development and innovation and management in further and higher education, most recently as Head of the University Centre for Accreditation and Negotiated Awards at Anglia Polytechnic University, managing bespoke programmes of learning, accreditation, WBL, APEL/APL, and related areas of flexibility made possible by credit based modular systems. Mick was also responsible for overseeing the introduction of Foundation Degrees and Progress File at APU. He has acted as project director for numerous WBL projects and has recent published work.

Trish Judson is the Director Advice and Guidance to MOVE. Trish has worked in education for the last 19 years, initially teaching in an FE College and then progressing to become the Business Development Manager, working with local employers to meet their training and development needs. For the last seven years she has been employed as the Manager of the Norfolk Learning Partnership, working across sectors in Norfolk to increase the coherence of learning. This has involved working in partnership with FE, HE, Adult Education, Connexions, the voluntary sector, economic development, Children's Services and schools.

4.3 Other partners

For the other partners the senior staff involved in preparing the EEeP's proposal are listed below. They have all confirmed that staff with appropriate expertise will be assigned to the EEeP project as required.

University Campus Suffolk - Richard Lister, Director of Operations.

University of East Anglia - Jean Steward, Director of Information Services and Librarian.

University of Essex- Richard Murphy, Director of Information Systems.

University of Luton - Tim Stone, Director of Learning Resources



University of
Hertfordshire

Hatfield Herts
AL10 9AB
UK

Switchboard 01707 284000
Minicom 01707 284000
Fax 01707 284115
www.herts.ac.uk

Ms Sarah Davies,
Programme Manager,
JISC Executive,
University of Bristol,
2nd Floor, Beacon House,
Queens Road,
Bristol BS8 1QU

21 June 2006

Dear Ms Davies

Project EEeP

JISC Circular 3/06 JISC Capital Programme: Cross institutional use of e-learning to support lifelong learners

I am writing to confirm the University's support for this proposal and our commitment to acting as the lead institution and working collaboratively with the other members of the project consortium.

This project builds on our already substantial expertise and success in elearning technology and in particular on the success of the previous JISC-funded EELs project. The University has a clear focus on the enhancement of the student learning experience, on far-reaching engagement with business and the professions and on advancing the prosperity of our region. This e-portfolio project supports our vision and strategic goals. The project combines benefits for progressing the regional lifelong learning strategy, enabling student progression, supporting work-based learning and continuing professional development. In turn we expect the regional EEeP experience to also benefit the wider UK HE community.

I commend this project to you and look forward to your positive response to this bid.

Yours sincerely

Professor R J T Wilson
Vice-Chancellor



INVESTOR IN PEOPLE



Ms Sarah Davies,
Programme Manager,
JISC Executive,
University of Bristol,
2nd Floor, Beacon House,
Queens Road,
Bristol BS8 1QU

21 June 2006

Dear Sarah,

JISC Circular 3/06 JISC Capital Programme: Cross institutional use of e-learning to support lifelong learners

Please find enclosed a proposal for Project EEeP.

This was intended to be a larger consortium and we have agreement from the University of Luton and the University of Essex that they would want to be involved. Unfortunately the timescale did not permit these two institutions to complete the fEC and get the signed letters of support.

So the proposal is submitted on behalf of Hertfordshire, MOVE, UEA and UCS. If this proposal is successful we would welcome the opportunity to discuss with the JISC an extension of the EEeP to also bring in Essex and Luton

Yours sincerely

David Piper
Director of Learning Technology
University of Hertfordshire.

Envelope-to: d.piper@herts.ac.uk
Date: Mon, 5 Jun 2006 20:00:40 +0100
X-MS-Has-Attach:
X-MS-TNEF-Correlator:
Thread-Index: Acal0lab0FsFXfhDRdK6o93uvPptVg==
From: "Robin Smith" <robin.smith@move.ac.uk>
To: <d.piper@herts.ac.uk>
Cc: "Darryll Bravenboer" <d.bravenboer@move.ac.uk>, <mick.betts@move.ac.uk>, <robin.smith@move.ac.uk>, <stewart.thomson@move.ac.uk>, <trish.judson@move.ac.uk>
X-C-UH-MailScanner: No Virus detected
X-UH-MailScanner-SpamScore: 1
X-UH-MailScanner-From: robin.smith@move.ac.uk
X-UH-MailScanner-Information: UH-mail
X-UH-MailScanner: No Virus detected
Subject:



David,

I attach a copy of the comments made on the JISC draft. The team is generally supportive but it has proposed one or two amendments which we feel will strengthen the bid and clarify the relationship with MOVE.

As far as EELLs is concerned I do not think you need to send a more formal response. Your email to Darryll is fine. It seems to cover the ground sufficiently. Let me know if you want me to do anything from my end.

Please note our new email addresses.

Robin Smith
Coordinator: MOVE Lifelong Learning Network
MOB: 07766726201
[Email: robin.smith@move.ac.uk](mailto:robin.smith@move.ac.uk)



Mr Selwyn Lloyd
Phosphorix Limited
Exeter
EX4 2HD
01392 811332
07979240124

<http://www.phosphorix.co.uk>
selwyn.lloyd@phosphorix.co.uk

20th June 2006

RE: **EeP**

Dear David Piper,

I am delighted to confirm our full support and involvement as a partner in the above bid / project.

Phosphorix will bring to the project their broad experience of open source and open standards as well as the rapid development of prototypes and user interfaces, particularly in the specialised areas of distributed systems for lifelong learning.

Yours faithfully

A handwritten signature in black ink, appearing to read "Selwyn Lloyd".

Selwyn Lloyd
Founder Engineer and Company Director

Phosphorix

Wednesday 21 June 2006

Our Ref: PFFk200606-05

Mr David Piper
Director of Learning Technology
University of Hertfordshire
Learning Resources Centre
College Lane
Hatfield
Herts
AL10 9AD



Dear Mr Piper

JISC 3/06: East of England e-Portfolio Project

The University Campus Suffolk (UCS) supports this project, led by the University of Hertfordshire under JISC's call 3/06.

We note that the project will contribute to the development of our regional partnerships with FE Colleges in Suffolk and beyond and the creation of UCS.

UCS and its partner Colleges have involvement with and delivery of JISC and HEFCE projects and we welcome the opportunity to continue with this field. UCS's contribution to the project has the support of the UCS Executive Team and UCS based work strands will be monitored and supported with the Faculty of Arts, Business and Social Science through a Committee chaired at Associate Dean level.

Yours sincerely

A handwritten signature in black ink, appearing to read 'Peter Funnell'.

Dr Peter Funnell
Executive Dean
University Campus Suffolk

University Campus Suffolk
St Edmund House Rope Walk Ipswich IP4 1LZ
Tel 01473 251166 E-mail info@ucs.ac.uk
Web www.ucs.ac.uk

The Vice-Chancellor's Office

Professor E.D.J. Acton BA, PhD
Pro-Vice-Chancellor - Academic



University of East Anglia
Norwich NR4 7TJ England

TO WHOM IT MAY CONCERN

20 June 2006

Direct dial
01603 593575
Secretary
01603 592224
Fax
01603 507753
email
e.acton@uea.ac.uk

JISC 3/06: East of England e-Portfolio project

The University of East Anglia supports this project, led by the University of Hertfordshire under JISC's call 3/06. In particular the project will contribute to the development of our regional partnerships with FE colleges in Norfolk and the creation of University Campus Suffolk to which UEA is fully committed. It will also support the work of the Continuing Education programmes which are a core part of the work of our School of Education. Because of the close links with our corporate strategy UEA is prepared to make an institutional contribution of £50,000 to the project.

UEA has a strong record of involvement with and delivery of a number of JISC and HEFCE projects and we welcome the opportunity to continue work in this field. UEA's contribution to the project has the support of the Executive Team and UEA-based work strands will be monitored and supported through the Information Strategy and Services Committee, chaired at PVC level.

Yours faithfully

A handwritten signature in black ink that reads 'Edward Acton'. The signature is written in a cursive style.

Edward Acton